

# Job Specification

Job Title:Intern Asset ManagementDivision:Rothschild Asset ManagementFull time / Part time:Full timeContract type:Internship 6 monthsLocation:Geneva

## Rothschild & Co.

Rothschild & Co is one of the world's largest independent financial advisory groups. We offer a distinct perspective that makes a meaningful difference to our clients' business and wealth.

With a team of 3,400 talented financial services specialists on the ground in 40 countries across the world, we provide independent advice on M&A, strategy and financing, as well as investment and wealth management solutions to large institutions, families, individuals and governments. As a family-controlled business that has been at the centre of the world's financial markets for over 200 years, we can rely on an unrivalled network of specialists and are known for our track-record of outstanding execution in financial services.

#### **Rothschild Asset Management**

Rothschild Asset Management division offers the independent long-term perspective in bespoke asset management solutions, designed around the needs of each and every client.

We are a global multi-specialist asset manager delivering bespoke investment management and advisory services to institutional clients, financial intermediaries, and third party distributors.

Click here for more information on Rothschild Asset Management.

#### **Overview of Role**

Support the Asset Management Distribution team in various projects.

#### Responsibilities

- Produce marketing materials and client-specific portfolio and industry analysis
- Prepare materials associated with client pitches
- Maintain documentation, such as investment mandates and investment guidelines
- Help with client servicing and prospecting in French, English and German

#### **Education and Qualifications**

- Master degree in Finance, Economics or Maths
- Strong Excel and VBA skills
- Flair for numbers and markets
- CFA Level 1 is a plus



## Experience, Skills and Competencies Required

- Completed Internship in the financial industry is a plus
- Knowledge and interest in financial markets
- Fluent communication skills in French, German and English (written and spoken)
- Proactive attitude with the ability to demonstrate initiative, attention to detail and reliability
- Willingness to learn and develop
- Teamplayer
- Flexibility, "can-do" attitude

If you are curious to learn more about us and have valuable experiences, then please send your CV with supporting documents and cover letter to Lucie Hinnen, Human Resources (E-mail: <u>lucie.hinnen@rothschildbank.com</u>).