

Job Specification

Job Title: Business Analyst
Division: IT
Full time / Part time: Full time
Location: Zurich

Rothschild & Co.

Rothschild & Co is one of the world's largest independent financial advisory groups. We offer a distinct perspective that makes a meaningful difference to our clients' business and wealth.

With a team of 3,400 talented financial services specialists on the ground in 40 countries across the world, we provide independent advice on M&A, strategy and financing, as well as investment and wealth management solutions to large institutions, families, individuals and governments. As a family-controlled business that has been at the centre of the world's financial markets for over 200 years, we can rely on an unrivalled network of specialists and are known for our track-record of outstanding execution in financial services.

Rothschild Private Wealth

For over 200 years, Rothschild's freedom to offer objective advice and our commitment to personal service have combined to shape and grow our private clients' wealth, building value for generations. Our dynamic growth and ambitious targets in relation to quality, innovation and reliability have created a need for the above mentioned role.

Click here for more information on [Rothschild Private Wealth](#).

Overview of Role

Bank Rothschild has just introduced a new advisory system and front platform. The Bank plans to further extend the strategic platform. The successful candidate will become the responsible Business Analyst of the new advisory system. He will shape the future of the platform. The candidate will have a varied hands-on role working with the business to understand their requirements and translate them into IT solutions. The candidate will closely liaise with Business, IT and suppliers to deliver solutions. As a member of a small team, it is important the candidate shows flexibility, proactivity and responsibility.

Responsibilities

- **Business Interaction** - Working directly with the Business to understand their business processes and look for ways to improve these through smart and practical IT solutions
- **Requirements Analysis** - Bring a structured and methodical approach to analysing complex Business requirements and translating these into clear and precise requirements documentation
- **Project Delivery** - Define, implement technical solutions either directly, through interaction with IT colleagues from different areas or external suppliers



- **Applications Support** - Support Business users to ensure they make best use of their systems and that a continual knowledge transfer is achieved
- **Release Management** – Manage and execute testing and release of new IT services, with a strong emphasis on adopting proper change management processes
- **Problem Management** - Assist in continual improvement of systems through careful analysis of issues and their causes

Education and Qualifications

- Appropriate University degree
- 3-5 Years experience in Financial Industry ideally in Wealth Management
- Detailed knowledge of IT Systems and using them to drive operational efficiency improvements
- Ability to understand the business processes and commercial concepts and to interact with the business at a peer level
- Ability to write proposals and technical documents and to make presentation to diverse types of audiences
- Experience of managing external suppliers
- Hands on experience of building and implementing IT solutions
- Good understanding of IT Infrastructure and its importance to the effective running of Business Applications
- Involvement in Business Continuity Management
- Beneficial qualifications are experiences about:
 - Java J2EE applications, .NET development
 - Avaloq Core Banking System, Avaloq Front Platform
 - CRM processes and applications (Client Relationship Management)
 - Web-Front-End, IPad applications, eBanking

Experience, Skills and Competencies Required

- Ability to solve problems independently, quickly and completely and to communicate them clearly to management
- Excellent written and spoken communication skills
- Strong team player with an ability to establish and maintain a high level of trust and confidence amongst peers and colleagues
- Flexible individual willing to get involved where required and keen to face new challenges
- Strong Service Delivery Mentality with real attention to quality and excellence in all areas
- Fluent in English and German (written and spoken). Italian language skills are beneficial